



Administrative Center  
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[www.galionschools.org](http://www.galionschools.org)

**Jim Grubbs**  
*Superintendent*

**Charlene Parkinson**  
*Treasurer*

**Paul Wheeler**  
*Director of Curriculum,  
Instruction & Federal Grants*

**Cindy Parrott**  
*Special Education Coordinator*

Dear Parent,

The goal of Galion City School District's breakfast and lunch program is to provide healthy meals to children during the school day. In order to serve healthy, high-quality meals to all children, we must make sure we are fiscally responsible. You play a key role in this effort, and are responsible for purchases made by your child in our school cafeteria. That is why we will be implementing guidelines promoted by USDA in the following School Meal Charging Policy. If you have any questions, please call the Food Service Department at 419-468-6500 Ext 11016.

### Galion City School District School Meal Charging Policy

1. Warning – Verbal notice monies are low, 2 lunches left
2. First Charge – Verbal notice to Student
3. Second Charge – Verbal notice & call to Parent/Guardian
4. Third Charge – Written notice to Parent/Guardian
5. Fourth Charge – Meeting with Principal, Food Service Supervisor and Parent/Guardian
6. Fifth Charge – Contact Child Protective Services