GALION HIGH SCHOOL               Head Coaching Evaluation

Coach: ________________________  Name of Evaluator: Kyle Baughn, Athletic Director

Sport: ________________________  Years at Current Position: _____  Date: _________

General Comments About The Season: ____________________________________________

_____ Wins _____ Losses _____ Ties (This Season)

1 - Effective   2 - Needs Improvement   3 – Unsatisfactory   NA- Not Applicable

PROFESSIONAL AND PERSONAL RELATIONSHIPS:

1. Supports and conforms to decisions, policies, and procedures of the Athletic Director and Athletic Department after they have been established, both in fact and in spirit. __________
2. Understands and follows rules and regulations set forth by all governing agencies Including, but not limited to NFHS, OHSAA, and Board of Education. __________
3. Cooperates with the Athletic Director in regard to submitting team roster, bus departure times, parent permission, year-end reports, program information, facility scheduling, etc. __________
4. Follows due process procedures in regards to athletes training rules and regulations. __________
5. Develops sound public relations. Co-operates with newspaper, radio, Booster Club, and interested spectators. __________
6. Establishes rapport and communication with parents, community groups and/or individuals interested in the sports program. __________
7. Develops a sound and cooperative athletic program for grades 7 through 12. Controls the staff and players at all times. __________
8. Earns respect of parent, players, and staff by example in appearance, manners, behavior, language, and conduct. Maintains suitable sideline conduct at games towards players, officials and others. __________
9. Is cooperative in helping service clubs, Booster Club, Parks, and other organizations in their projects, which in turn relate to our athletic program. __________
10. Promotes their sport with future athletes by means of youth programs. __________
11. Attends coaching clinics and other activities to improve coaching performance. __________
12. Attends league meetings, rules interpretation meetings, coaches meetings, etc. __________
13. Develops a rapport with other teachers, coaches and administrators. __________
14. Promotes all sports in the athletic program in attempt to foster school spirit. __________
15. Provides necessary information to college athletic recruiters about student athletes with college potential. __________
16. Promotes their sport during the summer while at the same time follows all regulations, works cooperatively with other programs, and communicates summer plans with the Athletic Director. __________
COACHING PERFORMANCE:

1. Meets deadlines in submitting preseason paperwork (eligibility lists, physical forms, drug testing papers, etc.) Will not allow a participant to practice or play in a contest without the proper paperwork. 
2. Provides proper supervision and administration of athletes before, during, and after practices, contests, and training sessions. 
3. Maintains an accurate roster with the Athletic Department throughout the season and is punctual with game reports. EAP is up to date, on file & practiced. 
4. Is well versed and knowledgeable in matters pertaining to the sport. Meets state requirement for Pupil Activity Supervisor Validation, sports med, etc. 
5. Has discipline and control with individuals and the team. 
6. Develops an organized practice schedule that best utilizes staff and team. 
7. Demonstrates the ability to teach fundamentals, skills, and situational decision making which improve the team’s opportunity to be successful. 
8. Establishes the fundamental philosophy, skills and techniques to be taught by the staff. 
9. Works to improve the staff coaching ability and evaluate assistants yearly. 
10. Is fair, understanding, tolerant, sympathetic and patient with team members. 
11. Provides clear and concise criteria for earning awards. 
12. Conducts mandatory parent meeting prior to season, covers cautionary statement and distributes copy of additional rules specific to that sport. 
13. Shows an interest in athletes’ off-season activities and classroom efforts. 
14. Provides leadership and attitudes that produce positive efforts by participants. 
15. Operates sport within the budget that has been designated. Follows proper procedure for purchase of equipment and supplies. 
16. Is concerned about the care of equipment, including collection, inventory and storage. 
17. Team performance consistent with quality of athletes available. 
18. Supports a weight and conditioning program during the season and offseason. 
19. Keeps Athletic Director informed about usual and unusual events. 
20. Provides written notification to the athletic director when any student-athlete has been suspended. 
21. Encourages all potential athletes to participate in the sport provided they are not involved in another sport at the same time during that particular season. 
22. Uses ethical means of motivation, emphasizes values of competitive athletics, acceptable personal behavior, decision-making, and lasting values to each individual. 
23. Is prompt in end-of-year reporting and record keeping of their sport.

Record job strengths and superior performance incidents:

Record progress achieved in attaining previously set goals for improved work performance:
Record specific work performance deficiencies or job behavior requiring improvement:

Record specific goals or improvement programs to be undertaken during next evaluation period:

Athletic Director Comments:

Coach’s Comments:

Kyle Baughn, Galion High School Athletic Director recommends that this individual be:

☐ Renewed ☐ Non-Renewed ☐ Accept Resignation for the following year.

I certify this represents my best judgment:

Athletic Director’s Signature ______________________________ Date: ______

I have read and received a copy of this document. (Signature does not necessarily signify agreement, only that the evaluation has been completed and discussed and a copy of the evaluation was made available to you.)

Coach’s Signature ______________________________ Date: ______