The following document contains information as it pertains to Galion Intermediate School's specific reopening protocols. This document is to be used ONLY as a supplemental piece. The Galion City Schools Reopening Plan, which can be viewed at galionschools.org, is the main, guiding document for reopening communication.

**Arrival & Breakfast**
- Students will be permitted in the building beginning at 8 a.m. with tardiness marked at 8:15 a.m.
- Arrival procedures will remain the same.
  - Students walking or being dropped off will enter through the main entrance.
  - Students arriving by bus will enter through the recess doors.
- Face masks/shields are expected upon exit from vehicle/entry to building and while riding on the bus.
- Cafeteria staff will deliver breakfast to classrooms rooms once students are settled and hands are washed or sanitized.
- Student temperatures will be checked upon entry into 1st period classes by no-touch thermometers.

**Classroom**
- Seating charts will be implemented for each class.
- Supplies and items may not be shared.
- Students will wash or sanitize their hands prior to entering and exiting classrooms.
- Students will disinfectant their desk after use.
- Teachers will monitor and give permission when students may SAFELY “take a break” from their face masks or face shields. Students are NOT required to “take a break” from the use of their face masks or face shields.
- While in small groups, students will use additional desk “dividers” to create safe zones.

**Hallways**
- Students will stay to the right when walking in hallways.
- Classes will stagger changing and moving from one space to another.

**Lockers/Cubbies**
- Students will be assigned a cubby instead of a locker.
  - Students will use every third cubby.
- Individually-labeled containers and supplies will be kept in cubbies.
- If students use face shields, as provided by the district, they will be labeled and remain at school in the student’s assigned cubby.
Lunch
- Students will wash or sanitize their hands prior to coming to lunch.
- Students will be separated in the cafeteria based on their homerooms.
- Only eight students will be permitted per table (64 students in the cafeteria).
  - Level 3: Only four students will be permitted per table (32 students in the cafeteria).
- Students will be dismissed by table to receive lunch.
- Outdoor eating options will be encouraged and utilized as much as possible.
- Students will use a touchless pay system.

Recess
- Students will wear face masks or face shields and will be monitored to ensure social distancing guidelines are followed.
- Face mask or face shield breaks may be permitted under the guidance of staff.
- Students will have access to school playground equipment.
  - Level 2 & 3: Access to equipment will not be permitted.
  - Level 2 & 3: Each homeroom class will be assigned a designated play area.
- Students will wash or sanitize their hands before and after recess.

Restrooms
- Students will abide by the “10 & 10” rule.
- Classes will have scheduled restroom breaks.
- Restrooms will be disinfected every 1-2 hours
- Restrooms will be disinfected throughout day.

Dismissal
- Students who ride the bus will be dismissed at 2:40 p.m. and will exit through the recess doors.
- 3rd-grade students will exit through the cafeteria doors.
- 4th-grade students will exit through the 4th-grade hall.
- 5th-grade students will exit through the 5th-grade hall.
- The district will utilize the Remind app to communicate procedures.