

Jim Grubbs
Superintendent

**GALION CITY SCHOOLS
NOTICE OF CERTIFIED POSITION OPENING
2019-2020 CONTRACT YEAR**

*Date of Posting: January 7, 2019 Deadline
for Application: January 16, 2019*

Description of position: Elementary Teacher

Qualifications for position: Early Childhood, PK-3, Elementary 1-8

Preferred Qualifications for position: Reading Endorsement

Duties:

1. Meets and instructs assigned classes in the locations and at the times designated.
2. Plans a program of study that meets the individual needs, interests, and abilities of the students.
3. Creates an environment that is conducive to learning and appropriate to the maturity and interests of the students.
4. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate supervisor.
5. Guides the learning process toward the achievement of curriculum goals - establishes clear objectives for all lessons, units, projects and the like to communicate these objectives to students.
6. Employs a variety of instructional techniques and instructional media in daily lessons.
7. Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
8. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
9. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.
10. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
11. Other duties as assigned by Principal/designee

Salary: Per salary schedule as adopted by the Galion City Schools Board of Education

Internal Candidates

Please send e-mail of interest to Jennifer Allerding at:
allerding.jennifer@galionschools.org

External Candidates

Please complete and submit a certified application, letter of interest, resume, references, and copies of certifications to:
human.resources@galionschools.org

Jennifer Allerding
Director of Teaching &
Learning

Cindy Parrott
Special Education
Coordinator